

Behaviour Management Policy and Procedures



Help for non-English speakers

If you need help to understand this policy, please contact 9740 8666

Description

At Sunbury West Primary School, we provide a safe, caring, and happy environment which encourages children to take responsibility for their own actions in order to develop self-esteem, self-regulation and social responsibility. Through the School Wide Positive Behaviour framework, we promote positive and acceptable behaviours and encourage the children to be aware of the consequences of their actions and to accept responsibility for them.

Purpose

To guide students to choose responsible behaviour through the School Wide Positive Behaviour framework and recognise there are consequences for inappropriate behaviour.

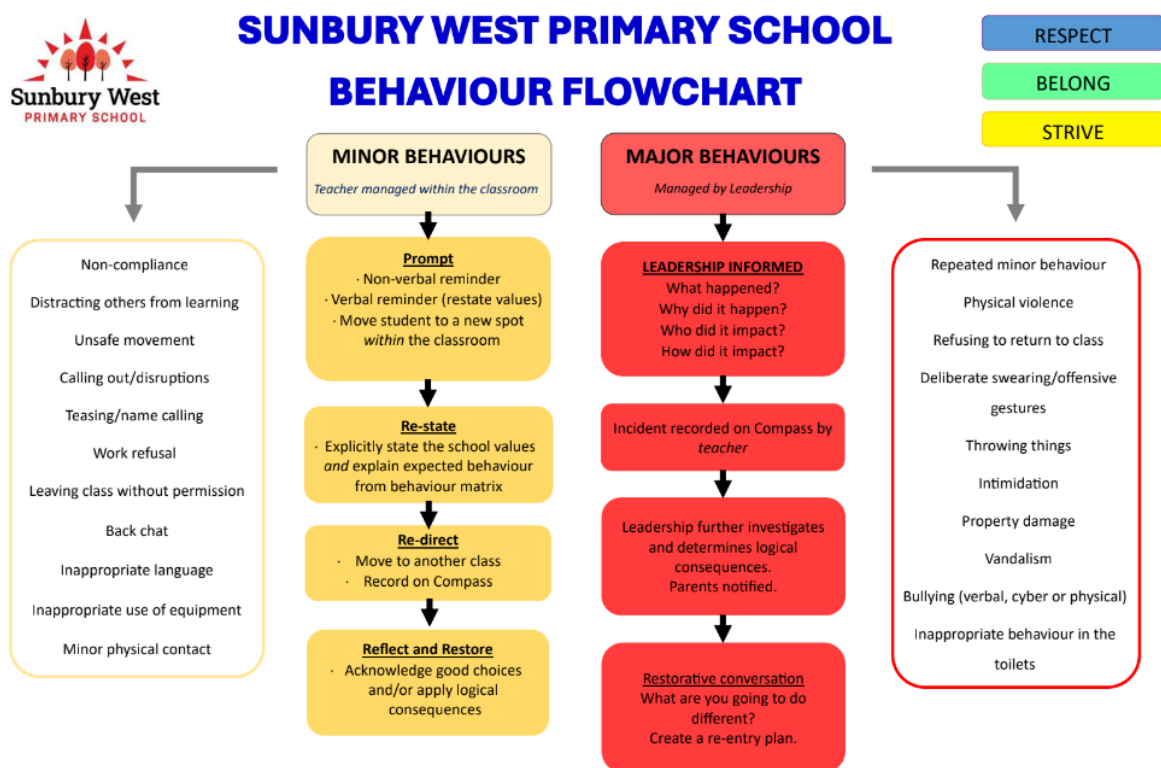
Objectives

- To establish positive behaviour in the classroom, in the playground, on excursions and camps, school events, and travelling directly to or from school.
- To establish a set of expectations in the classroom that will provide guidelines and expectations for appropriate classroom behaviour.
- To establish a set of expectations for the playground that will enable students to play appropriately within a safe environment.
- To provide positive reinforcement to students who behave in an appropriate manner.
- To provide consequences to students who behave in an inappropriate manner.
- To encourage students to develop appropriate behaviours based on intrinsic motivation and not a need for rewards.
- To assist students in developing accountability for their actions and consistently making the 'right' choices in regard to appropriate behaviour.

Implementation

- Classroom rules are set based on our School Wide Positive Behaviour matrix. The rules are worded in a positive way.

- Playground rules are based on our School Wide Positive Behaviour matrix. These rules are established by the Principal, staff, and students to provide a safe playing environment for all.
- Positive Feedback is used to recognise and reinforce positive behaviour – either individual or whole class. Individual feedback may include praise; incentives such as stickers, certificates; awards such as Student of the Week; a positive post on Compass or phone call to parents; special short-term privileges like being a leader in line.
- Consequences are a series of conditions that teachers apply when a student chooses not to follow the school's behavioural expectations. These consequences are designed to give the student a chance to reflect on his/her behaviour before stringent measures are applied. The Sunbury West Primary School Behaviour Flowchart guides teachers to apply the appropriate consequence according to the nature of the behaviour ie. minor or major behaviour.



Beyond the flowchart consequences where extreme or repeated major behaviours occur the consequences are at the discretion of the Principal.

Suspension

In order for suspension to be an option, the following conditions must be in place. The student's behaviour must have occurred:

- whilst attending school
- or travelling to or from school
- or while engaged in any school activity away from the school
- or travelling to or from any school activity

and, the student's behaviour must meet one or more of the following conditions:

- behaves in such a way as to pose a danger, whether actual, perceived or threatened, to the health, safety or wellbeing of any person
- causes significant damage to or destruction of property
- commits or attempts to commit or is knowingly involved in the theft of property
- possesses, uses or sells or deliberately assists another person to possess, use or sell illicit substances or weapons
- fails to comply with any clear and reasonable instruction of a staff member so as to pose a danger, whether actual, perceived or threatened, to the health, safety or wellbeing of any person
- consistently engages in behaviour that vilifies, defames, degrades or humiliates another person based on age, breastfeeding, gender, identity, impairment, industrial activity, lawful sexual activity, marital status, parent or carer status or status as a carer, physical features, political belief or activity, pregnancy, race, religious belief or activity, sex, sexual orientation, personal association (whether as a relative or otherwise) with a person who is identified by reference to any of the above attributes
- consistently behaves in an unproductive manner that interferes with the wellbeing, safety or educational opportunities of any other student

Suspension, expulsion and restrictive interventions may only be used in situations consistent with Department policy, available at:

- <https://www2.education.vic.gov.au/pal/suspensions/policy>
- <https://www2.education.vic.gov.au/pal/expulsions/policy>
- <https://www2.education.vic.gov.au/pal/restraint-seclusion/policy>

In line with Ministerial Order 1125, no student aged 8 or younger will be expelled without the approval of the Secretary of the Department of Education and Training.

The Principal of Sunbury West Primary School is responsible for ensuring all suspensions and expulsions are recorded on CASES21.

Associated Policies/documents

- Student Engagement and Wellbeing policy
- School Wide Positive Behaviour matrix
- Sunbury West Primary School Behaviour Flowchart

Evaluation

- Behaviour records from Compass.
- Analysis of data from DET surveys

Policy last reviewed	10/2024
Approved by	School Council

Next scheduled review date	10/2027
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